



**December 14, 2017**  
**Tapestry Board of Trustees**  
**Meeting Minutes**

The Board Meeting was called to order at 7:00 pm

**Attendees:** Julia Rampone, Kara Corbin-Lickfett, Eddie Moler, Connie Pursell, Jon Eckhardt, Carol Semelroth, Dave Weber, James Thompson, John Bloom-Ramirez and Rev. Kent Doss

**Absent:** none

**Guest(s):** none

Julia Rampone provided opening words

**Agenda and Approval of Minutes**

1. Minutes of the November 9th, 2017 Board meeting minutes were approved as amended- **M/S/P**
2. The agenda was approved as amended by Julia – **M/S/P**

**Consent agenda:** n/a

**Business Themes:**

**Finance:**

**Report of the VP Finance:** Eddie updated that pledges for the fiscal year. We had to adjust our budget for pledges due to an accounting error in recording pledges. We originally budgeted \$226K but errors were found, and the actual forecast is now \$206K, a \$20K error. However, non-pledged income has exceeded the budgeted amount and this may offset this pledges budget error. There are still some congregants that need to be transitioned from Vanco and PayPal and Eddie is working to get this action item finished. It was discussed to create subaccounts for Green Sanctuary and the Women's Group to aid in accounting their income/expenses.

**Report of the Treasurer:** Dave reported that pledges were good in November. Expenses were above budget due three pay periods in November. Ways and Means fundraising is above target. Capital accounts are at \$480K with expected amounts from granting agencies (UUA and Spirit). There is still some pledges for move in that are expected to come in.

**Rentals Update:** Rental income was \$1267 for last month, from one regular renter.

**Space:**

**Comprehensive planning committee:**

A PO Box will be started to collect Tapestry mail during the transition. Jon is organizing the payment plan to pay the investors group LLC. He will provide Dave with detailed instructions for payments due by the 1<sup>st</sup> of every month

**Report of the Minister:**

**AV update:** Dave Salahi and Nathan have met with a local AV expert to configure the AV system for the Birtcher building. The preliminary plan includes high enough quality to accommodate small concerts and performances to be a rental venue.

**COSM update:** – still looking to fill the empty seat.

**Report of VP Operations:**

**Minister:** Reverend Kent Doss

**RECY Director:** Katelynn Riva **Office Administrator:** Kathy Vo

**Minister Emeritus:** Reverend Robert Jordan Ross

**President:** Julia Rampone **VP Finance:** Eddie Moler **VP Operations:** Carol Semelroth

**Treasurer:** Dave Weber **Secretary:** Kara Lickfett **Trustees:** Jon Eckhardt, James Thompson and Connie Pursell

Carole reported there is some concern from committees on where to meet after leaving Madero and before Birtcher. There is a reserved space (adult meeting room for 20 people) at St. Georges that could be used for 1 hour after the service. Women's Rights Action Group is looking to adopt a female military member to send care packages to. Clean air Sunday was a success and two members bought plug in hybrids. Green Sanctuary collected \$575 in Scrip for Families Forward.

**Other Business:**

FOCD fund development coordinator has been hired. She will be tasked with helping to fund via grants the transition program and make the program self sustaining.

Adjourned for executive session; Resumed regular session at 8:27pm

Connie provided drafts of a safety policy. Wording was discussed to include generic meeting places to include any spaces we may inhabit. She will revise them based on our discussion, distribute them by email and Board needs to vote as soon as possible.

Communications: Dave Salahi is going to be reorganizing the website. Connie is taking over the newsletter from the committee as an interim coordinator but we need to find a permanent person. Dave also is the A/V point person and would like all information to flow from him to Nathan.

Thank yous:

**Next Board Meetings**

January 11, 2018 – at St. Georges Episcopal Church, Room 206

February 8<sup>th</sup>, 2018

March 8<sup>th</sup>, 2018

April 12<sup>th</sup>, 2018

May 10<sup>th</sup>, 2017

June 14<sup>th</sup>, 2018

Congregational Meeting TBD

Meeting adjourned at 9:04 pm