



November 9, 2017
Tapestry Board of Trustees
Meeting Minutes

The Board Meeting was called to order at 7:00 pm

Attendees: Julia Rampone, Kara Corbin-Lickfett, Eddie Moler, Connie Pursell, Jon Eckhardt, Carol Semelroth, Dave Weber, James Thompson and Rev. Kent Doss

Absent: none

Guest(s): Richard Boote

Julia Rampone provided opening words

Agenda and Approval of Minutes

1. Minutes of the October 19th, 2017 Board meeting minutes were approved as amended- **M/S/P**
2. The agenda was approved as amended by Julia – **M/S/P**

Consent agenda: n/a

Business Themes:

Finance:

Report of the VP Finance: Eddie is getting congregants moved from Vanco/PayPal to get pledges transferred to Breeze. It will be another two weeks to get everybody moved over to Breeze for pledging. Julia will follow up with some pledgers to find out how we can help them meet this year's pledge. March 25th, 2018 is the Celebration Sunday for our next Stewardship Campaign. Eddie will start at the beginning of the year recruiting some help and getting organized.

Report of the Treasurer: Dave's report noted a shortfall in pledge income that is creeping upward as we move through the fiscal year. Part of the confusion is bookkeeping which shows pre-paid pledges as income when in fact for operating fund matters has already been spent. Dave reported 20 pledging units have not made their payments and suggested we may need to reach out to these congregants to get more information. Unpledged contributions remain strong and are making up some of the shortfall. Last month's budget was hit by two rental payments but will not affect YTD trends. We still need to pay our UUA dues by the end of the fiscal year.

Rentals Update: Rental income was \$1267 for last month, from one regular renter.

Space:

Comprehensive planning committee: Richard Boote updated the Board on the move to St. Georges. He provided a copy of a rental agreement with St. Georges that is being reviewed and will be provided to Julia to sign very soon. Richard is communicating with our insurance company to understand what our coverage is for high value items, such as the piano and the Tapestries, stored elsewhere.

Motion to authorize expenditures, not to exceed \$200 per event or item and not to exceed \$3000 total, for Tapestry's move from the Madero Facility. All expenditures will be approved by B&G committee members and used for supplies, movers, storage, trucks and misc. costs with receipts. Any individual expenditure exceeding \$200 and cumulative total of \$3000, needs to be communicated to the Board for preapproval – **M/S/P**.

Minister: Reverend Kent Doss

RECY Director: Katelynn Riva **Office Administrator:** Kathy Vo

Minister Emeritus: Reverend Robert Jordan Ross

President: Julia Rampone **VP Finance:** Eddie Moler **VP Operations:** Carol Semelroth

Treasurer: Dave Weber **Secretary:** Kara Lickfett **Trustees:** Jon Eckhardt, James Thompson and Connie Pursell

Birtcher Property Update: Lynn and Stephanie (architect) are going to the city of Lake Forest next week. Closing should be December 5th and our realtor reports that the current Birtcher tenant will be occupying the property for only 90 days after (approximately March 5th), which triggers the beginning of construction. Investors are starting to wire money to our account and Jon is getting signatures of the LLC agreement, currently has half signed.

Report of the Minister: A new soundboard and cables were purchased and are being installed for possible use on Nov 11th. Our angel investor agreed to the pre-purchase for the system for Madero even though it was to be used in the new property. COSM needs a new member and prospective nominees were discussed.

Report of VP Operations:

Women's group raised \$672 for Isaiah house. Green Sanctuary is doing a toy drive that is being advertised. Coordinating council is Nov 19th.

Other Business:

Intern Minister: Julia talked with the 1st UU President and they agreed to fund the \$3,700 remaining for John's stipend. There is a staffed intern committee in place now with regular meeting times. John will distribute his list of goals for the remaining year to the Board.

Nominating committee: Molly Stelovich was approved to replace a leaving member from the committee – **M/S/P**.

FOCD: They are transitioning to two- half time personnel and one will be tasked with finding and applying for grant funds

Thank you: Richard Boote for coordinating moving.

Next Board Meetings

December 14th, 2017

January 11, 2018

February 8th, 2018

March 8th, 2018

April 12th, 2018

May 10th, 2017

June 14th, 2018

Congregational Meeting TBD

Meeting adjourned at 9:04 pm

