



**August 10, 2017,
Tapestry Board of Trustees
Meeting Minutes**

The Board Meeting was called to order at 7:00 pm

Attendees: Julia Rampone, Kara Corbin-Lickfett, Connie Pursell, Jon Eckhardt, Eddie Moler, Carol Semelroth, Dave Weber, James Thompson and Rev. Kent Doss

Absent: none

Guest(s): none

Julia Rampone provided opening words

Agenda and Approval of Minutes

1. Minutes of the July 13th, 2017 Board meetings were approved as submitted- **M/S/P**
2. The agenda was approved as submitted- **M/S/P**

Consent agenda: n/a

Business Themes:

Finance:

Report of the VP Finance: Eddie provided an overview of the new membership software Breeze.

Online giving is a capability that Eddie has been experimenting with and he thinks it will be a good replacement for PayPal and Vanco. Breeze allows separate fund designations for easy accounting and the calendar of events is now embedded in the app and website. Eddie will work on a migration plan for getting Vanco and PayPal pledging over to Breeze with a target of end of September.

Report of the Treasurer: Dave reported they are still trying to get QuickBooks to run reports like we need. A new checking account was opened at Wells Fargo dedicated to capital campaign funds to make payments for the new building cost easier. The current capital account only allows six withdrawals per month, which is not adequate during the build out phase. Pledge income was \$43.5K in July but this included \$30K in pre-paid pledges. If you factor out the pre-paid amount, we were \$2.5K underbudget for pledges in July. We have budgeted \$1.7K per month from the Spirit Grant and it was not needed this month.

Office Report: July rental income was \$1627. A \$2K memorial gift was received from Barry Karlin as part of his will. A new debit card has been obtained for Dave Weber and used to pay our automatic payments for Quickbooks and Appyie. The card was previously in Penny Kinnear's name.

Space:

Comprehensive planning committee:

Architectural Design: Stephanie Laylon, from Phoenix Planning and Construction Services, sent the Tapestry Architectural Task Force approved building plan to tk1sc, a builder she recommended. Tk1sc submitted a Mechanical, Engineering and Plumbing (MEP) proposal for \$37,950 and includes the field work, design development and construction documentation we would need to provide to the City of Lake Forest for our permit to hold services there. Once we have these designs, we will be able to get more accurate cost estimates on how much the construction is actually going to cost. Right now, we have only invested in the architectural and MEP plans

Minister: Reverend Kent Doss

RECY Director: Katelynn Riva **Office Administrator:** Kathy Vo

Minister Emeritus: Reverend Robert Jordan Ross

President: Julia Rampone **VP Finance:** Eddie Moler **VP Operations:** Carol Semelroth

Treasurer: Dave Weber **Secretary:** Kara Lickfett **Trustees:** Jon Eckhardt, James Thompson and Connie Pursell

(\$45K+\$37K). The sprinklers/first estimate came in at \$75K. Lynn has the paperwork to start getting approval for parking agreement for submission to the city.

Investment Pool: The investor's pool is oversubscribed by about \$200K and Jon and Lynn are pulling together the final paperwork for the LLC. Jon updated us on the legal hurdles for accredited vs non-accredited investors. Right now only a couple investor's fall under non-accredited so the majority do not have this standing.

Alternative Space: Our Wilderness Adventure - Kent is calling our next phase "Tapestry on the Move." There are several options on the table (Murray Center, St. Georges Episcopal Church, Mosque and Laguna Beach). Kent challenged the Board to have a decision by October 1st.

Report of the Minister:

Kent reported there will be a new member recognition in August welcoming about 10 new members. He is also holding another worship associates training in August. He reports from the Worship Committee that the framework of asking for a 1 year commitment is working and the currently cycle will end in January.

Report of VP Operations:

The ways and means kickoff BBQ is coming up and they are looking for more attendees. The speed friending event was a success. The last Sunday brunch was well attended and they initiated a \$5 donation for those that forgot to bring an item but wanted to enjoy the social.

Other Business:

District Board Retreat: September 16th from 10-4pm here at Tapestry. Let Julia know if you have ideas for sessions for this retreat.

UUFLB Streaming: The current goal is to stream only the sermon and not the other parts of the service. Another technical rehearsal is scheduled to try and sync the audio and visual.

Nominating Committee:

Aesthetics : Linda Yeargin, Karen Gaither and Jeff Gothard are nominees – M/S/P.

Building and Grounds: Still looking for one more member and vote at a later meeting,

FOCD: A transition team has been organizing that coordinates with ICE to help newly released asylum seekers

App and Facebook: Katelyn is updating the app and Laura Lunn is updating Facebook

Thank you: Bill Hunker for July piano playing
Amanda Wainwright : Speed friend and membership activities
Barbara Bradley: Speed friending ideas

Meeting adjourned at 9:03pm

Closing Words: Julie Rampone

Next Board Meetings

September 14th, 2017

September 16th, 2017 – Joint Board Retreat

October 12th, 2017

November 9th, 2017

December 14th, 2017

January 11, 2018

February 8th, 2018

March 8th, 2018

April 12th, 2018

May 10th, 2017

June 14th, 2018

Congregational Meeting TBD

Meeting adjourned at 8:51 pm