



June 11th, 2017
Congregational (Annual) Meeting
Meeting Minutes

The meeting was called to order at 12:00 p.m. for the purpose of transacting business in accordance with Tapestry bylaws

A quorum of more than 43 voting members was established (=25% of 170 members). 50 voting members were counted.

Agenda and Approval of Meeting Minutes

- a. The agenda was approved as submitted – Motion- Connie Pursell /Second – Dave Weber/Passed
- b. Minutes of the June 12th, 2016 annual meeting minutes were approved as written – M- Richard Jagielko/ S- Retha Roberts/Passed

Reports/Agenda Items

1. Report of the President: Lynn Cowan
2. President's Award: The award for outstanding service was presented by Lynn to Jon Eckhardt for advising the Board on all of the real estate negotiations at Madero and the Birtcher property. His quality of advice and the outstanding results have been invaluable to Tapestry.
3. Report of the Treasurer: The treasurer's report noted the projected income for this fiscal year of \$285,378 and expenses are projected to be \$321,510 – with an income/expenses gap of \$36,132. Income fluctuates from month to month so Lynn suggested the use of automatic payments to smooth out the revenue stream.
4. Old Business : No old business
5. New Business:
 - a. Consideration and vote on purchase of the building: An April 2016 a special meeting was called to empower the Board to research a new property. We focused on the 7600 square foot building at 23676 Birtcher Drive, Lake Forest, CA. Lynn went over the currently known budget for one-time costs and move-in costs. Lynn updated the members on the plan for "angels" to help special projects.
 - i. Motion to approve the purchase of the 23676 Birtcher property for the cost of \$1,519,00 with mortgage payment not to exceed 2017-2018 budget – M- Penny Kinear/S – Jay Lickfett/Passed.
 - b. Consideration and adoption of a new budget for 2017-2018: Eddie, VP Finance, presented the proposed operation budget for next year. This year's budget includes assumptions about when escrow closes, when Madero is vacated on 12/31/17, and payment by Birtcher tenant of four months' rent and planned spending to offset taxes on rent paid to Tapestry. There is a cost of living increase for staff of 2.6% and fulfillment of all UUA National and District dues.
 - i. Motion to approve the 2017-2018 operating budget M- Keith Tuominen-Lenny/S – Dave Kinnear / Passed.
6. Consideration and adoption of bylaws to add Standing Committees:

Minister: Reverend Kent Doss

Director of Religious Education: Katlynn Riva **Office Administrator:** Elaine Nadalin

Minister Emeritus: Reverend Robert Jordan Ross

President: Julia Rampone **VP Finance:** Eddie Moler **VP Operations:** Carol Semelroth

Treasurer: Dave Weber **Secretary:** Kara Lickfett **Directors:** James Thompson, Jon Eckhardt, and Connie Pursell

- a. Aesthetics Committee: Purpose would be to assure that any permanent or semi-permanent addition or change that affects the visual aspects of the church building or grounds is attractive and in line with Tapestry's values. Committee will consist of three Tapestry members serving three-year terms. Motion to approve the formation of the Aesthetics committee – M- Keith Tuominen-Lenney/ S Dave Kinnear/ Passed.
 - b. Building and Grounds Committee: Purpose would be to attend to the upkeep and improvement of Tapestry's building and grounds. Discussion centered around whether this group would be a liaison to the HOA and it was agreed this would be one of their responsibilities. There was also some discussion about whether this committee is actually performing minor repairs and that would be possible if needed or collecting bids for services from outside professionals. Motion to approve the formation of a Building and Grounds Committee as a standing committee: M-Alan Hull/S-Dave Kinnear/Passed.
7. Nominations for Proposed Board of Trustees
- | | |
|-------------------|-----------------------------------------------------------------|
| President | Julia Rampone (18) |
| VP Finance | Eddie Moler (18) |
| VP Operations | Carol Semelroth (18) |
| Treasurer | Dave Weber (18) |
| Secretary | Kara Corbin-Lickfett (18) |
| Trustees at Large | Connie Pursell (18), Jon Eckhardt (19), and James Thompson (19) |
- Motion to approve the proposed Board of Trustees for 2017-2018 -M Wendy Washington /S Betsey Martin/Passed
8. New nominating committee members –
- Karen Gaiter (19)
 - Richard Boote (19)
 - Motion to approve new members of the nomination committee. M- Betsy Martin/S-Jim Semelroth/Passed

Motion to adjourn

The meeting was adjourned at 12:59pm