

Tapestry Announcement

Tapestry's Nominating Committee is looking for members to fill Board of Trustee and key committee positions for the new fiscal year, which begins on July 1, 2018. If you have an interest in serving we will happily add your name to the list of candidates.

When our members step up to fill these key roles, Tapestry takes steps towards fulfilling our vision to be a transformational home for liberal spirituality and a dynamic community leader in South Orange County and beyond. Thank you for considering these opportunities.

Board of Trustee Leadership Positions:

- President
- VP of Operations
- VP of Finance
- Secretary
- Treasurer
- Trustee at Large
- Trustee at Large
- Trustee at Large

Committees are also looking for members and leaders. Please consider these areas of service to our community:

- Social Justice and Social Action
- Religious Exploration for Children and Youth (RECY)
- Choir and Music
- Caring Committee
- Membership Committee
- Nominating Committee
- Publicity Committee
- Worship Committee

Please let one of us on the Nominating Committee know by April 10th if you are interested in being considered for a position or if you have any questions. You can also find out more information about these positions and all of the Tapestry committees and activities at <http://tapestryuu.org>.

Criteria For Leadership at Tapestry:

- Demonstrated ability to follow through on commitments
- Experience executing the tasks of the position
- Eagerness and ability to learn new skills that the role may require
- Unitarian Universalist identity and commitment to Tapestry's future
- Representing the diversity of the beloved community we aim to build, including but not limited to: gender, race, age, sexual orientation, gender expression, economic status, and physical ability
- Ability to work well with a team and foster mutual respect and passion

With thanks from your Tapestry Nominating Committee,

Keith Tuominen (chair), keith.tuominen@gmail.com
Susan Jagielko, jagielko@cox.net
Richard Boote, rhb912@aol.com
Molly Stelovich, mollystelovich@gmail.com

Below, please find a description of duties for each position (copied & pasted from the bylaws):

The Board and Trustees:

The Board is vested with and shall have the following powers:

(a) To select, appoint and remove all Agents and Employees of the Congregation, with the exception of the settled or called Minister since this power solely resides in the General Membership, to prescribe such powers and duties for them as may be consistent with Law, with the Articles and/or these Bylaws, to fix the compensation of Agents and Employees and to require from them security for faithful service when deemed advisable by the Board.

(b) To conduct, manage and control the affairs and business of the Congregation, and to enforce such Rules & Regulations thereof consistent with Law, with the Articles and/or these Bylaws, as the Board may deem necessary or advisable.

(c) To adopt, use and at will alter, a Corporate Seal. Such Seal shall be affixed to all Corporate Instruments, but failure to affix it shall not affect the validity of any such instrument.

(d) To appoint such standing committees and task forces as is deemed appropriate to carry out the work of the Congregation.

Officers

President: The President shall be the Chief Executive Officer of the Congregation and shall, subject to the control of the Board, have general supervision, direction and control of the business and affairs of the Congregation. The President shall preside at all Board and General Membership Meetings of the Congregation and will be an Ex Officio Member of all Standing Committees, if any, and shall have the general powers and duties of management usually vested in the Office of the President of a Corporation, and shall have other powers and duties as may be prescribed by the Board or these Bylaws.

Vice President of Operations: In the absence or disability of the President, the Vice President of Operations shall perform all the duties of the President, and when so acting shall have the powers of, and be subject to all the restrictions upon, the Office of the President. The Vice President of Operations shall have such other powers and perform such other duties as from time to time may be prescribed by the Board or these Bylaws. The Vice President of Operations shall be the Presiding Officer to the Coordinating Council of Committee Chairpersons and Ad Hoc Committee Chairperson

Vice President of Finance: In the absence or disability of the President, and Vice President of Operations, the Vice President of Finance shall perform all the duties of the President, and when so acting shall have the powers of, and be subject to all the restrictions upon, the Office of the President. The Finance Committee shall report directly to the Board of Trustees through the Vice President of Finance. All matters of budget preparation, the all-member canvass, management of ways and means, capital campaign Organization, and

oversight of the organization's investments will be managed by the Vice President of Finance with the aid of the Finance Committee.

Secretary: The Secretary shall keep, or cause to be kept, a Book of Minutes at the principal office or such other place as the Board may order, of all Meetings of the Board and of the General Membership, with the time and place of the holding of same, whether Regular or Special, how authorized, the Notice thereof given, the names of those present or represented at Members' Meetings and the proceedings thereof. The Secretary shall keep, or cause to be kept, at the principal office, a Membership Register showing the following: (1) the names and addresses of all Members of the Board; (2) the names of the Members and their addresses; and (3) shall record therein the fact and date of termination, if any, of the Membership of any such Member. The Secretary shall give, or cause to be given, Notice of all Meetings of the Members and of the Board required by the Bylaws, the Articles or by Law to be given, and shall keep the Seal of the Congregation in safe custody, and shall have other powers and perform such other duties as may be prescribed by the Board or by these Bylaws.

Treasurer: The Treasurer shall keep and maintain, or cause to be kept and maintained, adequate and correct accounts of the properties and business transactions of the Congregation. The Books of Accounts shall at all reasonable times be open to inspection by any Board Director or Officer or by any other Member. The Treasurer shall deposit all moneys and other valuables in the name and to the credit of the Church with such depositories as may be designated by the Board. The Treasurer shall disburse the funds of the Church as may be ordered by the Board, shall render to the President and Board Trustees and Officers, whenever they request it, an account of all the transactions of the Treasurer and of the financial condition of the Church. The Treasurer shall render a Financial Statement for the Annual General Membership Meeting of the General Membership and at such other times as may be requested by the Board. The Annual Financial Statement shall be audited, and Quarterly Financial Statements of Pledge Status furnished to each individual family pledging unit or member as appropriate. The Treasurer shall have such other powers and perform such other duties as may be prescribed by the Board or these Bylaws. If the Board requires, the Treasurer and any assistant will be bonded by and at the sole expense of the Church.

Please click on this link: https://tapestryuu.org/wp-content/uploads/2018/02/Tapestry-Bylaws_2015.pdf for more details on how officers/trustees are elected, terms of service, required attendance guidelines for board meetings, and anything else you can think of that relates to these positions.