

EXHIBIT B - Space Reservation and Fee Calculation Sheet

Requested Date(s) _____ Start Time(s) _____ End Time(s) _____

Room/Location*	Description	Seating Capacity	Price For 4 Hours or Less	Price For More than 4 Hours	Estimated charges
Sanctuary	Large open area, natural light. Casual contemporary furnishing with 10 banquet tables & seating	150 Chair Seating 100 Banquet Seating	\$220	\$440	\$
Audio-Visual Equipment **	LCD Projector, amplified microphones	N/A	\$50/hour (2 hour minimum)		\$
Kitchen	Food preparation area with limited refrigerator and cooktop space.	N/A	\$65	\$130	\$
Conference Room / Food Serving Area	Large Conference Table. Can be used for Buffet Service Area.	12 Adults Seated at a Table	\$65	\$130	\$
Nursery	For use by young children. Includes age-appropriate toys.	10 children with supervision	\$55	\$110	\$
Meeting Room 1 2 nd Floor	Standard room with Tables, Chairs, sofa, and armchairs	10 seated at a Table. 4 seated in sofa/armchairs	\$40	\$80	\$
Meeting Room 2 2 nd Floor	Standard room for Children with Tables and Chairs	6 Children with supervision	\$40	\$80	\$
Meeting Room 4 2 nd Floor	Meeting Room with Tables/Chairs	8 seated at a Table	\$40	\$80	\$
Meeting Room 5 2 nd Floor	Meeting Room with Tables/Chairs	12 seated at a Table	\$40	\$80	\$
Meeting Room 6 2 nd Floor	Meeting Room with Tables/Chairs	5 seated at a Table	\$40	\$80	
Outdoor Patio	Large grass area between building and parking lot	100	110	N/A	\$
TOTAL CHARGE:					\$

* 2nd floor rooms are not accessible for individuals with mobility impairments. Rentals must comply with legal supervision requirements for infants and children. Tables and chairs available on a first-come basis and must be returned to where they were prior to use. ** Audio-Visual Equipment may be used in connection with your rental of the Sanctuary for an additional charge of \$40 per hour for a minimum of two hours. This equipment may only be operated by Tapestry's designated audio technicians, whose fees are included in the rental amount

