



Date Aug 13, 2020

## Tapestry Board of Trustees Meeting Minutes

**Attendees:** Michelle Antenesse, Joanne Kondori, Christine Kreuger, Dan Schmid, Elisabetta Panzica, Janet Lusk, Paul Bonfanti

**Absent:** Rev. Kent Doss, Rob Nicholas, Jim Bucklin

**Guest(s) if any:** None

The Board meeting was held on Zoom. The Board Meeting was called to order at 7:00pm by Christine Krueger. She provided opening words by: Antoine de Saint-Exupéry. This portion was followed by check-in.

### Agenda and Approval of Minutes

1. Minutes of the last Board meeting were approved with no changes. There were no changes to the agenda and it was also approved as submitted.

**Consent agenda:** N/A

### **Business Themes:**

#### Finance:

**Report of VP of Finance:** Paul Bonfanti reported on the following: Last month was not so bad in general, people are staying up with their pledges. Main concern is with ways and means. This year we will go with a lighter pledge than usual because of our economic circumstances that have affected our Tapestry families. It is too early to say how we are doing on pledges this year. Pledges are down by 10%. Expenses are down and FODC will pull from account. The news that we got money from Supervisor Bartlett is very welcome it was \$10,000 we were not expecting the grant is off setting other expenses. Paul will be taking a look at the budget to see how it will help us and fit in reduce our deficit spending.

**Minister:** Reverend Kent Doss **RECY Director:** Rob Nicholas

**Minister Emeritus:** Reverend Robert Jordan Ross **Music Director:** Melissa Sky-Eagle

**President:** Christine Krueger **VP Finance:** Paul Bonfanti **VP Operations:** Jim Bucklin

**Treasurer:** Dan Schmid **Secretary:** Elisabetta Panzica **Trustees:** Janet Lusk, Joanne Kondori, Michelle Antenesse

**Christine:**

Discussed OC District 5 grant of 10k. She spoke regarding the moving of funds **over from FOCD**. Paul said that the money will be used when it is need, but its use is being delayed right now.

**Report of the Treasurer:** Dan Schmid reported that pledges are down by 10% and that Script account went up: Dan's report was previously sent by email. Refer to Attachment A2. The main point Dan touch upon was that in June and last 3 months we are in a period of deficit spending directly related to pandemic. The PPP loan, Spirit gram, and loan from District Five are keeping us in a good financial position for the time being. In July Dan stated that account balance went up due to less expenses. Only basic expenses are taken into account at this time. However, air was \$700 dollars and is usually \$250. Renters are in two to three times a week, which may be the cause of a higher air-conditioning bill.

- See additional summary details in **Attachment A**

**Capital Budget Update:**

The Capitol Account is restricted.

**Renters/Space/Building/Grounds** – There was discussion about the following:

Arturo Salgado Casa De Paz is small congregation, that rents from us, they pay cash which is good. Also we have a Swedish School renting our space, Svenska they stopped renting in March but are wanting to return in the fall. They are paying for storage space currently. John Eckhardt is our attorney that draws up our legal documents and leases concerning renters. We received a rental income check from Arturo Salgado in July.

**Report of VP Operations:**

Jim Bucklin reported via email, sent prior to the meeting – see **Attachment B**. He also reported the following: He recounted that Lauren Schmidt is actively working on increasing visibility on Facebook and Tik Toc.

**Minister's Report:** Rev. Kent reported the following:

No Minister report. Minister on sabbatical.

**RECY:** Rob Nicholas previously emailed his report. See **Attachment D**. Rob is Absent this meeting, has computer problems. Rob is working on kids auction. He is Continuing story time, some parent burn out is noted with parents wanting kids of computers. Pen pal program went well.

**Other Business:**

- In regards to other business, several issues were discussed, including member dedications We opted to do dedications in September or October.
- Members also discussed Business Insurance. Renewed each August. Insurance has a 1000 dollar deductible.
- Also discussed was the need for facility modification forms.
- It was also made clear that we do not want to grow to grow our funds but rather to serve the community at large.
- Newsletter was also discussed.  
Column, Splinters From The Board is to be written by a different board member each month. Article is due on 21<sup>st</sup> day of prior month Finished article is to be sent to Connie Purcell.
- Board approved the Facilities Modification Policy and also the Facilities Modification Request Form.

### **Decisions Made at This Meeting:**

- Minor additions to modification form.
- It was decided during the meeting to leave property insurance as is.
- Suggestions were made to watch auction results.

### **Send Thank You Notes to the Following:**

August – Marley and Richard - for camaras

September Sue Dearing and Dave Salhi – for auction

### **Who is Responsible for Splinters from the Board (Newsletter)**

Paul Bonfanti is responsible for Splinters in September, article is due August 21<sup>st</sup>.

### **Next Board Meeting**

September 9<sup>th</sup> on Zoom

**Closing words** were by Christine, a quote from: Gordon B. Hankley on happiness

Meeting adjourned at 9:01pm. Minutes taken and transcribed by Elisabetta Panzica, Secretary.

---

### **Attachments:**

Attachment A – Treasurer’s Report (Dan Schmid)

Attachment B – VP Operations Report (Jim Bucklin)

Attachment C – Minister’s Report (Rev. Kent doss)

Attachment D – RECY Report (Rob Nicholas)

Attachment E- VP of Finance Report (Paul Bonfanti)

## Action Log

Date Proposed	Topic	Discussion/Action	Responsible Person	Status
			Elisabetta Panzica	

