



**October 19, 2017**  
**Tapestry Board of Trustees**  
**Meeting Minutes**

The Board Meeting was called to order at 7:00 pm

**Attendees:** Julia Rampone, Kara Corbin-Lickfett, Connie Pursell, Jon Eckhardt, Carol Semelroth, Dave Weber, James Thompson and Rev. Kent Doss

**Absent:** Eddie Moler

**Guest(s):** John Bloom-Ramirez (intern minister), Lynn Cowan and Richard Boote

Julia Rampone provided opening words

**Agenda and Approval of Minutes**

1. Minutes of the September 11, 2017 Special Board meeting minutes were approved as amended- **M/S/P**
2. Minutes of the September 14<sup>th</sup>, 2017 Board Meeting minutes were approved – **M/S/P**
3. The agenda was approved as submitted– **M/S/P**

**Consent agenda:** n/a

**Business Themes:**

**Finance:**

**Report of the VP Finance:** Eddie provided an update via email: “Switchover from Vanco to Breeze is still ongoing (it’s a slower process than I initially anticipated). We will assess switchover progress from PayPal to Breeze over the next 2-3 weeks and nudge people accordingly.”

**Report of the Treasurer:**

Pledges for September were \$13,500, which is short of our \$18K budgeted. Plate income continues to be above budget and the service auction numbers are still being tabulated. Dave will update next month on the pledges and what the trajectory is for staying in line with our proposed budget. Rental income is still steady and staff expenses are on target.

**Space:**

**Comprehensive planning committee:**

Alternative Space: Richard Boote provided an update on the ideas for finding an alternative short-term place for holding worship services. He and Amanda Wainright have been working to get St. Georges Episcopal church to formally commit to an agreement. Tapestry’s recommendation for the agreement terms are \$250/week, services from 11:30am-12:45pm with some flexibility on the starting time. The Board requested that St. Georges provide a proposal via email by 10/20/17 from Rose (Office Administrator). If St. Georges cannot get us an agreement by the end of the month, we will most likely move forward with the Murray Center. There is some concern about how quickly we can get a formal agreement together with St. Georges. It was discussed to put down a deposit with the Murray Center just in case we cannot come to terms with St. Georges. Richard has been working to organize committees and subcommittees for moving and storage of our Madero furniture, supplies, etc.

Board motion to authorize deposit for Murray Center, up to \$220, if no agreement can be reached with St Georges by end of Oct.– **M/S/P**.

**Minister:** Reverend Kent Doss

**RECY Director:** Katelynn Riva **Office Administrator:** Kathy Vo

**Minister Emeritus:** Reverend Robert Jordan Ross

**President:** Julia Rampone **VP Finance:** Eddie Moler **VP Operations:** Carol Semelroth

**Treasurer:** Dave Weber **Secretary:** Kara Lickfett **Trustees:** Jon Eckhardt, James Thompson and Connie Pursell

**Birtcher Property Update:** Lynn and Kent met with the Architect to go over the latest plans. On Oct 7th, there was a walk-through with all of the contractors to do a thorough assessment of the building. We are waiting on estimates on what we can reuse, what needs to be fixed, and the cost of needed repairs. The sanctuary area is actually taller than we thought so that was encouraging. We can move light switches down, renovate entrances and other repairs before we get occupancy. We owe Spirit Grant contingences such as the address, move in date, list of must do repairs to do to get building to code. Lynn will coordinate this once price estimates are available. Parking agreements are getting collected. We are short about 15 parking spaces so Lynn will approach two more tenants to try and get us to the number the city needs. The Tapestry Investors have offered to finance a mortgage of up to \$1,365,000. If we lower our down payment to 5.7 %, this would free up more cash for repairs but would increase the monthly mortgage payment.

The number of our members that are Chalice lighters needs to increase for Tapestry to be eligible to apply for grants. Eddie will research how many more need to sign up  
First home grant – Julia working on

**Report of the Minister:**

The A/V Sound board is failing and affecting the quality of our sound during services. We have an “Angel” that wanted to donate A/V system for our new space, but we need up invest now to have good sound for our current service. Board voted on a motion to purchase,with probable Angel reimbursement ,a new Soundboard and accessories for current and future building with cost not to exceed \$3000 – **M/S/P**

**Report of VP Operations:**

Carol reported that the next food drive for Families Forward (Green Sanctuary) is coming up. Clean air day is November 12<sup>th</sup>. April 22<sup>nd</sup> is the nature worship service at Florence Joyner Park. Coordinating Council is on November 19<sup>th</sup> and Carole asked Richard Boote to update the committees on the move and engage them for help.

**Other Business:**

Intern Minister: Kent updated the Board on the financials for the intern minister. The living stipend provided by 1<sup>st</sup> UU was \$800/month. They paid for September stipend, but John’s internship lasts until June 2018 (\$7,200 is still owed). Kent was able to raise \$2500 through Faithify and \$1,000 from Worship committee funds, leaving 1<sup>st</sup> UU of LA to provide \$3,700. Kent and Julia are working with 1<sup>st</sup> UU to communicate these financials and secure the funding.

Motion to bring John on as intern minister pending 1<sup>st</sup> UUA LA financial commitment – **M/S/P**.

Aesthetics Committee: Motion to appoint Marsha Medina to the committee to replace Karen Gaither – **M/S/P**.

Nominating Committee: There is a need to replace a member that is moving. Possible nominees will be discussed at the November meeting.

Thank you: Jonifer Kwong and Sara Gibb-Milspaugh for board retreat planning.

Closing Words: Julie Rampone

Meeting adjourned at 8:42pm

**Next Board Meetings**

November 9<sup>th</sup>, 2017

December 14<sup>th</sup>, 2017

January 11, 2018

February 8<sup>th</sup>, 2018

March 8<sup>th</sup>, 2018

April 12<sup>th</sup>, 2018

May 10<sup>th</sup>, 2017

June 14<sup>th</sup>, 2018

Congregational Meeting TBD

Meeting adjourned at 8:51 pm