



July 14th, 2016
Tapestry Board of Trustees
Meeting Minutes

The Board Meeting began at 7:02pm

Attendees: Lynn Cowan, Penny Kinnear, Julia Rampone, Dave Weber, Connie Pursell, Eddie Moler and Kara Corbin-Lickfett

Absent: Brett Jones

Guest(s): Penny Kinnear, Grayson Gothard and Leah Keen

Lynn Cowan provided opening words

Agenda and Approval of Minutes

1. Minutes of the May 12th, 2016 Board meeting approved - M/S/P
2. Minutes of the June 9th, 2016 Board meeting were approved – M/S/P
3. The agenda was approved as submitted

Consent agenda: n/a

Business Themes:

Space:

- Comprehensive planning committee:
 - Julia reported that last Friday a grant was submitted to the Spirit Foundation for \$400K towards our down payment. A budget for the whole project needed to be put together for the grant application. A contractor provided a quote of \$1 million for upgrades and construction. Julia provided a budget estimate for the entire project that we expect to occupy, not the portions that are currently or would in the future be rented. The Spirit Grant board is meeting on July 15th. An update will be given at the next meeting.
 - Julia talked to Steve Eberle about the conflict of interest of him representing the seller for one of the properties we are interested in. Keith Black (new realtor) talked to Steve Eberle and there are some other interested parties and one had already talked to the property association about their interest. Steve was not going to take commission from the seller and only from our side so that will have to be part of the negotiations. Lynn sent a letter to the property association expressing our interest and why we would be great tenants as opposed to an adult daycare that is also interested. Once we have permission from the HOA, Keith will help us put together our intention letter
 - Keith talked at a special meeting last Wed. about our current lease agreement. We previously exercised our extension for the current lease. Six months before our lease terminates they can offer our space up for rent. Lynn is going to reach out to Dolphin about the option to do tenant improvements and the possibility of 1, 3 and 5 year lease agreements to continue. Once we have an offer, we can have Jon Eckhardt and Keith work to negotiate the terms.

Finance:

- Report of the Treasurer: Current period income was \$83,869, or \$62,185 above budget and included \$3,000 Q4 prepayment from M. Ferguson. Excluding contributions to Capital Campaign & Move In Costs, income was \$19,769, which is \$1,915 below budget. We wrote off \$3,430 in pledge loss in June and are hoping to receive some outstanding pledges in July. Reminders have been sent.
- Report of the VP Finance: Eddie reported that Julia will continue to be the lead on the financials for the building purchase during this transition. Eddie wants to form a core finance group that would include a

Minister: Reverend Kent Doss

RECY Director: Katelynn Riva **Office Administrator:** Theresa De Los Santos

Minister Emeritus: Reverend Robert Jordan Ross

President: Lynn Cowan **VP Finance:** Eddie Moler **VP Operations:** Carol Semelroth

Treasurer: Dave Weber **Secretary:** Kara Lickfett **Trustees:** Brett Jones, Julia Rampone, Connie Pursell

few ad hoc meetings to coordinate activities especially concerning the stewardship campaign and getting it going earlier.

- Update on rentals: There are new renters from a Pentecostal church (950/months for 6 months). They are interested in moving with us if we move. Theresa went has been researching the grant station website to find grants to apply for.

Report of the Minister

- Sabbatical Update: Lynn has been in contact with Kent weekly by email.

VP Ops: Coordinating council is Sunday, July 17th and everybody has provided reports. The committees all need more people on the committees. A volunteer coordinator was suggested to coordinate what committees need and helping find people to fulfill this need. There will be a “Committee Fair” on the third Sunday in October to let people know what committees are active and need volunteers.

Staff Meeting Update: Lynn reported that Theresa is working with the Communication Committee to try and get a password protected directory for people to access (Members Only). Lynn suggested that we also have board and committee emails off the website and only available internally to avoid the phishing scams. Lynn will send an email to all tapestry email warning about these scams and how to spot them. Theresa on vacation: 7/27 to 8/2

Laguna Beach Fellowship: Lynn met with their president about options for their fellowship due to declining members and staff. They are not interested in merging or selling their building and would like to possibly stream our service to their building.

Communications:

Kent is encouraging us to have focus groups this year. It might work best to set expectations for our new place and let the congregation know what improvements we have to do for occupancy and the rollout of more improvements will come.

Next Board Meeting

August 11th

September 15th

October 13th

November 10th

December 8th

Closing Words: Lynn Cowan

Meeting ended at 8:46pm