



**June 9th, 2016**  
**Tapestry Board of Trustees**  
**Meeting Minutes**

The Board Meeting began at 7:00pm

**Attendees:** Lynn Cowan, Penny Kinnear, Kent Doss, Julia Rampone, and Kara Corbin-Lickfett

**Absent:** Lauren Schmid, Kathy Spahn, Brett Jones, and Eddie Moler

**Guest(s):** Connie Pursell, Dave Weber, John Eckhardt and Carol Semelroth

Lynn Cowan provided opening words

**Agenda and Approval of Minutes**

1. Minutes of the May 12th, 2016 Board meeting were not approved – will send out by email for vote
2. The agenda was approved as submitted

**Consent agenda:** n/a

**Business Themes:**

**Space:**

- Comprehensive planning committee:
  - Update on visit to properties and architect and builder: Stephanie met with Lynn, Julia, Steve, Kent, and Penny to tour both properties and inspect the buildings for major structural issues. No major issues were found. The larger facility would require less updating but both have potential asbestos issues to deal with. Outdoor space may need to be negotiated with the HOA. Julia talked to the adjacent church (size is 25-30) with a nice worship area. A Hispanic congregation rents their facility on Sunday evenings. They meet at 10:30am on Sunday and have a store serving homeless population. Steve Eberle still owes us comps for the property and Lynn asked him to investigate Class C warehouse space.
  - Stephanie can perform a test fit for the properties. We could either do this for both properties or only one. This analysis could impact design and building costs and be a good way to anticipate how much it would cost to occupy the space.
  - Next steps: Lynn will put together a timeline for when decisions need to be made.

**Finance:**

- Capital Campaign update: Penny reported that so far we have received significant pledges and the final numbers will be available on June 12<sup>th</sup>.
- 2016-2017 Annual Budget approval: Without a forum the budget was only discussed but not approved. There are no major changes from last year. The budget will include options for staying and moving so the congregation can see the differences.
- Report of the Treasurer:
  - Bank account for Friends of OC Detainees: Penny and Lynn went to Wells Fargo to open a checking account for this organization. Lynn and Penny have signing authority for this account. This was to eliminate confusion and they can operate independently of Tapestry accounts.

**Minister:** Reverend Kent Doss

**Director of Religious Education:** Katlynn Riva **Office Administrator:** Theresa De Los Santos

**Minister Emeritus:** Reverend Robert Jordan Ross

**President:** C. Lynn Cowan **VP Finance:** Julia Rampone **VP Operations:** Lauren Schmid

**Treasurer:** Penny Kinnear **Secretary:** Kara Corbin-Lickfett **Directors:** Kathy Spahn, Brett Jones

- Report of the VP Finance: Julia is communicating with Wells Fargo to see what they have for financing options. They were interested in talking with us after meeting with Penny and Julia to set up our campaign account. Julia is getting information from UUA for the first home grant (\$25,000 cap). She is still working on the packet from Disciples of Christ for their financing option.
- Update on rentals: Theresa report – looking for new renters.

**Report of the Minister**

- Sabbatical Update: Refer to Kent's report:

**VP Ops:** Lauren sent out all of the committee reports.

**Next Board Meetings:**

Annual Meeting June 12th

July 14th

Closing Words: Lynn Cowan

Meeting ended at 8:46pm